



**VILLAGE OF FRUITPORT
COUNCIL MEETING MINUTES
SEPTEMBER 15, 2025**

1. Call to Order – The meeting was called to order by President Vanderstelt at 5:00 p.m.
2. Roll Call – Council present: Jeff Guiles, Chris LeFaive, Bill Overkamp, Carl Rothenberger, and Roger Vanderstelt.
Staff Present: Amy Haack, Clerk; Ann LaCroix, Treasurer; and Jake Griffis, DPW Supervisor.
Public Present: No public was present.
3. Consent Agenda - The consent agenda includes the September 15, 2025 Council Meeting Agenda, August 18, 2025 Council Meeting Minutes, and Payment of Bills. Motion made by Rothenberger and supported by Overkamp to approve the consent agenda. Roll call vote – Yes: Guiles, LeFaive, Overkamp, Rothenberger, and Vanderstelt. No: none. Motion carried.
4. Public Comment – No public was present.
5. Reports from Staff – Report from Clerk: Haack gave updates on both the state and federal grant applications for the new park property project. Report from Treasurer: LaCroix stated boat launch proceeds, and the kiosk is doing well and proceeds are above the amount received to date last year. Report from DPW Supervisor: Griffis reported on new DPW team member CDL training, attendance at a Fruitport Lions Club Meeting, and gave update on cameras in the park.
6. Reports from Officers –
 - a. Guiles had no report.
 - b. LeFaive, planning commission liaison, will have report covered in an agenda item.
 - c. Overkamp, library board liaison, felt library discussion during council work session covered his report.
 - d. Rothenberger, personnel committee chairperson, reported staff is doing well.
 - e. Vanderstelt reported on infrastructure projects and retaining wall at DPW completed.
7. Adoption of 2021 International Fire Code Ordinance – Motion by Vanderstelt and supported by Rothenberger to adopt Ordinance No. 154 - 2021 Edition of

- the International Fire Code Ordinance. Roll call vote – Yes: Guiles, LeFaive, Overkamp, Rothenberger, and Vanderstelt. No: none. Motion carried.
8. Planning Commission Procedures for Ordinance Updates - Motion by Guiles and supported by Vanderstelt to clarify that all requests for zoning ordinance updates be approved by council as a formal request to the planning commission on an as needed basis. Roll call vote – Yes: Guiles, LeFaive, Overkamp, Rothenberger, and Vanderstelt. No: none. Motion carried.
 9. Request Planning Commission Ordinance Update – Motion by Vanderstelt and supported by Guiles to request planning commission to review amending the lakefront residential setbacks so they are more feasible for the area and, while doing this and future updates, to allow limited authorization to the planning commission chairperson to consult with village attorney and other professionals that may involve a fee within an annual budget limit of \$2,500.00 that is already included in the current General Fund budget. Roll call vote – Yes: Guiles, LeFaive, Overkamp, Rothenberger, and Vanderstelt. No: none. Motion carried.
 10. Spring Lake – Lake Board Grant Request Letter of Support – Motion by Vanderstelt and supported by Guiles to approve letter of support as presented with no financial commitment. Roll call vote – Yes: Guiles, LeFaive, Overkamp, Rothenberger, and Vanderstelt. No: none. Motion carried.
 11. Contractors – Discussion concluded that current procedures and contractors being utilized by the village are working well.
 12. Truck Purchase Amount – After discussion of unsuccessful previous bid on used plow truck from auction and auction buyer's fee, a motion was made by Rothenberger and supported by Guiles to place a bid directly with a local municipality on a used plow truck that includes a brine system, etc. Bid amount is being withheld from these minutes due to current open bidding process on truck. Roll call vote – Yes: Guiles, LeFaive, Overkamp, Rothenberger, and Vanderstelt. No: none. Motion carried.
 13. Public Comment – None.
 14. Adjournment – The meeting adjourned at 5:50 p.m.

Respectfully submitted, Amy Haack, Clerk