



**VILLAGE OF FRUITPORT  
COUNCIL MEETING MINUTES  
SEPTEMBER 16, 2024  
5:00PM**

1. Call to Order – The meeting was called to order by President Vanderstelt at 5:00 p.m.
2. Roll Call – Council present: Chris LeFaive, Bill Overkamp, Carl Rothenberger, and Roger Vanderstelt. Jeff Guiles was absent unexcused.  
Staff present: Jacob Griffis, DPW Supervisor; Amy Haack, Clerk; and Ann LaCroix, Treasurer  
Public present: Cheryl Scales, Westshore Engineering and Norm Cruthers, Norm's Ice Cream.
3. Consent Agenda – The consent agenda includes the approval of September 16, 2024 Council Meeting Agenda, approval of August 19, 2024 Council Meeting Minutes, and Payment of Bills. Motion by Overkamp and supported by Rothenberger to approve the consent agenda. Roll call vote – Yes: LeFaive, Overkamp, Rothenberger, and Vanderstelt. No: none. Motion carried.
4. Public Comment – Norm Cruthers, owner of Norm's Ice Cream, thanked the Village Council for the Greenspace and Safety project near his business site. Norm presented the Village with two checks. One to cover the cost of the addition of a cement pathway and the other as a donation to the Village. Council thanked Norm for his donation and support of the project.
5. Staff Reports – Clerk: Reported the bandshell mural will be complete when artist applies a sealcoat which she has plans to do this week. The artist will then send invoice and artwork maintenance instructions. Clerk also asked council for approval to submit a project for the upcoming update of the MPO TIP document for left hand turn signals on traffic lights on Third Avenue.  
Treasurer: Reported on proceeds to date of the new kiosk at the boat launch and the hosting of the Muskegon County Treasurers Meeting on August 27<sup>th</sup> in Pomona Park of which a rep from Senior Resources was the guest speaker. The treasurer stated a Senior Resources representative will attend an upcoming Council meeting to present on the agency's many resources for seniors.  
DPW Supervisor: Reported on the placement of a 4-way stop at Maple and 4th, new picnic tables in the picnic shelter, and all curbs were recently painted throughout the Village.
6. Reports from Officers – Vanderstelt reported on infrastructure projects and DPW activities.

7. New Park Property Project Estimates and Design – A presentation of design and cost estimates was given by Cheryl Scales of Westshore Engineering, the contracted consultant for the project. A motion was made by Rothenberger and supported by Vanderstelt to move forward with the design as presented but without the treehouse platform using the preliminary cost estimate for a combination of wood and crushed stone pathway system at an estimated amount of \$949,001,80. Haack stated various grants will be researched and applied for this project. Roll call vote – Yes: LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.
8. 5-Year Recreation Plan Update Schedule – Haack presented a schedule for the updating of the Village’s recreation plan that is required to be updated every five years. Haack also explained public input for the new park property project will be done simultaneously with public involvement for the recreation plan update. It was decided to schedule the public input meeting for November 4, 2024, at 6pm. Haack will send postcards to all Village residents and invite community stakeholders, etc.
9. Personnel Regulations Update - Motion by Rothenberger and supported by Overkamp to add a week of paternity leave for full-time employees for births and adoptions. Roll call vote – Yes: LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.  
Motion by Rothenberger and supported by Vanderstelt to allow the DPW supervisor and two DPW team members to attend a winter operations training conference at a cost not to exceed \$1,700 that includes training cost, lodging, and meals. Roll call vote – Yes: LeFaive, Rothenberger, Overkamp, and Vanderstelt.
10. Third Avenue Bridge Lighting Project - Motion by LeFaive and seconded by Rothenberger to approve the quote from Tandem Electric in the amount of \$76,837.99 for the bridge lighting project. The General Fund will contribute \$38,418.99 towards the project. The budget will be amended to change the contribution from General Fund to Major Streets from \$25,000.00 to \$38,418.99. Roll call vote – Yes: LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.
11. Storm Drain Cleaning – Motion by Vanderstelt and seconded by Overkamp to approve an amount not to exceed \$11,300.00 for storm drain cleaning. The DPW Supervisor is still obtaining bids and if a lower one is received by September 27th, 2024, that bid may be accepted. The Major Street fund and Local Street fund will pay their appropriate share of the bill. Roll call vote – Yes: LeFaive, Rothenberger, Overkamp, and Vanderstelt.
12. Public Comment – None
13. Adjournment – The meeting adjourned at 6:33 p.m.