



**VILLAGE OF FRUITPORT
COUNCIL MEETING MINUTES
MARCH 25, 2024**

1. Call to Order – The meeting was called to order by President Vanderstelt at 5:00 p.m.
2. Roll Call – Council present: Roger Vanderstelt, Jeff Guiles, Chris LeFaive, Bill Overkamp, and Carl Rothenberger.
Staff Present: Amy Haack, Clerk; Ann LaCroix, Treasurer; and Jacob Griffis, DPW Supervisor.
3. Consent Agenda - The consent agenda includes the March 25, 2024 Council Meeting Agenda, the February 19, 2024 Council Meeting Minutes, and Payment of Bills. Motion made by Rothenberger and supported by Guiles to approve the consent agenda. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.
4. Public Comment – No public comment was made.
5. Report from Clerk / Correspondence – Haack reminded Council that a representative from LGROW will attend the council meeting in April.
6. Report from Treasurer – LaCroix reported that she has been working on the budget.
7. Reports from Officers –
 - a. Guiles asked for updates regarding several projects.
 - b. LeFaive reported that the Planning Commission is working on a revised zoning ordinance regarding the size of accessory and outbuildings and gave a brief update on the Third Avenue bridge lighting project.
 - c. Overkamp presented an update on the progress of the new library building and locations being discussed by the library board.
 - d. Vanderstelt reported on progress of various projects and DPW activities.
8. Appoint Fruitport District Library Board Village Representative – Motion by Rothenberger and supported by Overkamp to appoint Nan Riekse. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.
9. Joint Traffic Signal Maintenance Agreement Proposal - Motion by Rothenberger and supported by LeFaive to approve proposal. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.

10. 4th Street Sidewalk Replacement – Motion by Vanderstelt and supported by Rothenberger to approve the quote from M&M Concrete in the amount of \$26,382.00 (\$13,000 from General Fund, \$356.41 from Major Streets, \$13,025.59 from Local Streets). Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried. Motion by Vanderstelt and supported by Rothenberger to designate M&M Concrete as the Village’s preferred contractor for cement/concrete work. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.
11. Lighting Equipment for 2024 Chevy Truck – Motion by Vanderstelt and supported by Rothenberger to approve the quote from Truck & Trailer Specialties in the amount of \$2,876.00 (General Fund/Equipment Rent). Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.
12. Third Avenue Bridge Approach Repair – Motion made by Rothenberger and supported by Guiles to approve the quote from Asphalt Paving, Inc. in the amount of \$6,820.00 (Major Streets) for both sides of the concrete bridge deck near the bridge on Third Avenue. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.
13. Close Council Meeting – Motion made by Rothenberger and supported by Overkamp to close the Council Meeting at 5:44 p.m. With a unanimous vote the motion carried.
14. Open Budget Hearing – Motion made by Rothenberger and supported by Overkamp to open the Budget Hearing at 5.45 p.m. With a unanimous vote the motion passed.
15. Budget Hearing – Vanderstelt asked if anyone had any questions relating to the 2024-2025 Budget. No questions or comments were made.
16. Close Budget Hearing - Motion made by Guiles and supported by Rothenberger to close the Budget Hearing at 5:50 p.m. With a unanimous vote the motion carried.
17. Open Council Meeting - Motion made by Overkamp and supported by Rothenberger to open the Council Meeting at 5:51 p.m. With a unanimous vote the motion carried.
18. 2024-2025 Budget Adoption – Motion made by Vanderstelt and supported by Overkamp to approve the budget as presented by Treasurer LaCroix. Roll call vote – Yes: Guiles, LeFaive, Overkamp, Rothenberger, and Vanderstelt. No: none. Motion carried. Budget resolution offered by Vanderstelt and

supported by Overkamp. Roll call vote – Yes: Guiles, LeFaive, Overkamp, Rothenberger, and Vanderstelt.

19. Speed Study Results – Motion made by Rothenberger and supported by Vanderstelt to approve a traffic control order based on speed study results to maintain the current posted speed limits on Bridge Street and Park Street. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.

20. Boat Launch Kiosk – Staff presented procedures and quotes for council approval. Motion made by Rothenberger and supported by Guiles to accept procedures as presented by staff and the quote from West Michigan Dirtworks to construct concrete footing, including rebar for kiosk in the amount of \$1,246.32 (General Fund) and not to exceed \$2,500.00 (General Fund) for Tandem Electric for the necessary electrical needs. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.

21. Public Comment – No public comment was made.

22. Adjournment – The meeting adjourned at 6:20 p.m.

Respectfully submitted,
Amy Haack, Clerk

BUDGET RESOLUTION:

It is hereby resolved that the budget presented and discussed on March 25th, 2024, at a meeting of the Fruitport Village Council, be adopted as the official budget and financial guide for the General Fund, Major Street Fund, Local Street Fund, and Debt Service Fund for the fiscal year beginning April 1, 2024 and ending March 31, 2025. FURTHER: This resolution, when adopted, shall become an Appropriation Authorization whereby the Village Council shall take the necessary steps to receive and raise funds required to pay the financial obligations of the Village of Fruitport as spelled out in the aforementioned budget. Further: This resolution, when adopted, shall be the authorization for the Treasurer to spread against the assessment rolls of the Village of Fruitport, a levy of 7.000 mills for general operating funds, to be collected in the normal manner of collecting taxes. Said taxes shall become part of funds appropriated by this Council to help pay the financial obligations of the Village of Fruitport for the fiscal year 2024/2025. FURTHER: This resolution shall declare Ann LaCroix as the Chief Financial Officer of the Village of Fruitport for the fiscal year 2024/2025. As such, she shall be charged with the responsibility of overseeing the budget to maintain control of both expenditures and appropriations and to make the necessary recommendations to avoid deficits.

Support Resolution - Roger Vanderstelt, President

Motion made by R. Vanderstelt that the Treasurer be authorized to transfer funds as necessary to pay garbage bills, utility bills, Fuelman bills, insurance bills, wages, FICA, Federal withholding, State withholding, other bills that would result in late fees, when due, plus the purchase of postage stamps, office supplies, and extra costs for mailing correspondence.

Seconded by Carl Rothenberger. Roll call vote: Yes: Jeff Guiles, Chris LeFaive, Bill Overkamp, Carl Rothenberger, and Roger Vanderstelt. No: None. Motion carried.