



**VILLAGE OF FRUITPORT
COUNCIL MEETING MINUTES
JANUARY 15, 2024**

1. Call to Order – The meeting was called to order by President Vanderstelt at 5:00 p.m.
2. Roll Call – Council present: Roger Vanderstelt, Jeff Guiles, Chris LaFaive, Bill Overkamp, and Carl Rothenberger
Staff Present: Amy Haack, Clerk
Public Present: Matt Slagle, 158 Lake Street
3. Consent Agenda - The consent agenda includes the January 15, 2024 Council Meeting Agenda, the December 18, 2023 Council Meeting Minutes, and Payment of Bills. Motion made by Overkamp and supported by Rothenberger to approve the consent agenda. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.
4. Public Comment – No public comment was made.
5. Report from Clerk / Correspondence – Haack reported on EGLE stormwater permit progress and public comment period from January 8 to February 7, updated speed study progress, and LGROW attending April Council meeting at which the planning commission will also be invited.
6. Report from Treasurer – The Treasurer was not present due to inclement weather.
7. Reports from Officers –
 - a. Guiles asked about the frequency of household waste bills and the plowing of sidewalks.
 - b. LaFaive shared details of Bridge Street Bridge lighting project that the Planning Commission is working on.
 - c. Overkamp continued an ongoing discussion about the possible library expansion at Pomona Park location. Clerk was directed to reach out to Village attorney and setup a work session with the council and attorney within a two-week timeframe.
 - d. Rothenberger commended DPW supervisor and crew on their hard work plowing Village roads during winter storm.
 - e. Vanderstelt reported on Bridge Street Bridge upcoming pavement project, equipment maintenance, cameras in park, etc.
8. Appoint Library Representative – Motion by Rothenberger and supported by Guiles to reappoint Overkamp as the Village representative to the Fruitport District Library for a term of January 1, 2024 to December 31, 2025. Roll call

vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.

9. Early Reservations in Pomona Park - Motion by Rothenberger and supported by Overkamp to allow Clerk to provide early approval of reservations in park for large craft show and weddings and discretionary approval of other events from this point forward. The motion passed unanimously.
10. Muskegon County Senior Millage – Motion by Rothenberger and supported by Guiles to approve the application for the Muskegon County municipal portion of Senior Millage. The motion passed unanimously.
11. Office Paper Shredding Machine – Council directed Clerk to research other options other than what was presented.
12. Bid Overage Procedure – Motion made by Rothenberger and supported by Guiles to allow the Village President/Street Administrator or his designee to approve changes to a council approved bid in an amount not to exceed \$1,500.00. Furthermore, the council needs to be informed of any approved bids that have a change of \$1,501.00 or more and the change needs to be approved by council. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.
13. New Christmas Decorations – Motion made by Rothenberger and supported by Guiles to purchase new Christmas decorations from Bronner’s Commercial Display according to estimate with the addition of four snowflake decorations in the total amount not to exceed \$16,000 (General Fund). Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.
14. Personnel Committee Report/Staffing Needs – The following recommendations from the Personnel Committee were shared by Rothenberger regarding staff wage evaluations, additional staff needs, and benefits. They were discussed and voted on separately:
 - a. Motion by Rothenberger and supported by Guiles for a \$2.00 increase to current wage for Jacob Griffis, DPW Supervisor. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.
 - b. Motion by Rothenberger and supported by Guiles for a \$1.50 increase to current wage for Gary Goerbig, DPW Team Member. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.
 - c. Motion by Rothenberger and supported by Overkamp for a 4.8% increase to current wage for Amy Haack, Clerk. Roll call vote – Yes:

Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.

d. Motion by Rothenberger and supported by Guiles for a 4.8% increase to current wage for Ann LaCroix, Treasurer. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.

e. Motion made by Guiles and supported by LaFaive to post new full-time DPW position at \$17.00 wage per hour going up \$17.50 after successful probation for 40 hours per week with full benefits to carry out all duties as assigned by the DPW supervisor.

f. Personnel Committee recommendation was to keep paid holidays the same. Discussion ensued. Motion by Guiles and supported by Overkamp to add Dr. Martin Luther King Junior Day to paid staff holidays. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.

15. Proposals Received for Pomona Park New Property Improvements – Haack reported on successful mandatory pre-bid meeting and stated four proposals were received. Motion by Rothenberger and supported by Guiles to contract with Westshore Engineering in an amount not to exceed \$58,030 (General Fund). Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.

16. Boat Launch Upgrades – Griffis shared progress of boat launch gates and kiosk system with Council.

17. Salt Spreader – Motion made by Rothenberger and supported by Guiles to purchase new salt spreader from Truck & Trailer Specialties in the amount of \$20,716 (General Fund). Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.

18. Pontaluna Slope Erosion Project Bids – Motion made by Guiles and supported by Rothenberger to award contract to West Michigan Dirtworks in the amount of \$38,232.54 from Local Streets Fund and transfer \$30,000 from the General Fund to the Local Street Fund for the project. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, Overkamp, and Vanderstelt. No: none. Motion carried.

19. Public Comment – No public comment was made.

20. Adjournment – The meeting adjourned at 7:08 p.m.