

VILLAGE OF FRUITPORT  
**DRAFT** - PLANNING COMMISSION MEETING MINUTES  
Tuesday, December 13, 2022

A regular meeting of the Fruitport Village Planning Commission was called to order on Tuesday, December 13, 2022 at 6:03 PM at Fruitport Township Hall, 6543 Airline Rd.

**Present:** Commissioners Sam Ajwah, Chris LeFaive, Jeff Guiles, Matt Kotecki, Jen Cross.  
Others Present: Andy Zorn, Clifford Buck Construction; Greg Mason, Muskegon Township Services.

**Absent:** None

**Approval of Minutes:** Commissioner Cross moved to approve the minutes of the September 13, 2022 regular meeting. The motion was supported by Commissioner Guiles and carried unanimously.

**Approval of Agenda:** Commissioner Guiles moved to approve the agenda for the December 13, 2022 meeting. The motion was supported by Commissioner Kotecki and carried unanimously.

**Public Comment Agenda Items:** None

**Site Plan Review: 14 N Third Ave. - Veterinary Clinic-** Representative from Clifford Buck Construction shared site plans for the new proposed veterinary clinic. Only proposed structural changes will be that of a dual vestibule at entrances. Plans indicate adequate parking, no change of use from previous medical clinic facility, some light landscaping around the facility. Currently no change of plans for signage other than new logo on existing pylon. Vestibule construction will undergo a round of inspections. Motion was made by Commissioner LaFaive to recommend approval of the site plans, supported by Commissioner Guiles and carried unanimously.

**Correspondence, Reports, & Communication:**

**1 Beautification, All -**

- Funding for flowers in planters in the spring was allocated and approved by Council.
- Commissioner Ajwah will check into the status of the greenspace project on Third Ave.
- Commissioner Guiles will check into the status of the streetpole flags for Third Ave.
- Commissioner Kotecki will continue to work with local artist on identifying potential spaces for mural and acquire quote from the artist.

**2. 5/3 Bank & Post Office Update, Commissioner Cross -** No update at this time. Commissioner Cross to attempt one more contact with leadership at the P.O regarding moving or adding new box to drive on 5/3 property for drive-up use.

**Pending Business:** None.

**New Business:** None.

**Public Comment, General:** None.

**Items For Review or Action:**

- Confirm Next Commission Meeting \*Different day\* Thursday, 1/12/22, 6:00PM, at Fruitport Twp Hall. - Acting Secretary to send attendance sheet to Village Clerk.
- Acting Secretary to submit approved Meeting Minutes and Agenda to Village Clerk for public posting.

Meeting adjourned at 7:10 PM. Motion made by Commissioner Kotecki supported by Commissioner Guiles. Carried unanimously.

Prepared by Acting Secretary: Jen Cross