



**VILLAGE OF FRUITPORT
COUNCIL MEETING MINUTES
AUGUST 21, 2023**

1. Call to Order – President Vanderstelt called the meeting to order at 5:00 p.m.
2. Pledge
3. Prayer
4. Council Present – Roger Vanderstelt, Chris LeFaive, Carl Rothenberger, and Jeff Guiles. Council absent – Bill Overkamp (excused)
Staff Present – Amy Haack, Clerk
Public Present – Bruce Gaultney representing the Fruitport Lions Club
 - a. Approval of the Consent Agenda – The consent agenda includes the August 21, 2023 Council Meeting Agenda, the July 17, 2023 Council Meeting Minutes, and Payment of Bills. Motion made by Guiles and supported by LeFaive to approve the consent agenda. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, and Vanderstelt. No: none. Motion carried.
5. Public Comment – Gauntly stated he is attending the meeting to keep good communication between the Village and Lions Club. Gauntly then asked questions about assisting in the cost of resurfacing the basketball court that was damaged during Old Fashioned Days. Vanderstelt thanked the Lions Club for the generous donation to pay the costs of putting a new roof on the bandshell earlier this summer.
6. Report from Clerk / Correspondence – Haack reported on a thank you correspondence from resident, successful slip and slide event, upcoming craft show, Dancing into the Sunset, Scottville Clown Band in park, website development, new banner, results of Facebook post to gather comments on mural, etc.
7. Reports from Officers
 - a. Guiles asked about sidewalk improvements.
 - b. LeFaive reported on ordinance research regarding publicly visible artwork that the Planning Commission is working on.
 - c. Rothenberger reported on the results of the July 28 and August 1 Personnel Committee meetings. He stated interviews were conducted on July 28 to fill DPW Supervisor position and Jacob Griffis, Interim DPW Supervisor, was offered the position based on Council approving the Personnel Committee to hire best candidate. Rothenberger also reported on recommendations to update the

Personnel Manual. These changes are detailed in the Personnel Committee minutes and are related to updating the policies for DPW team members responding to emergency related after hours phone calls and details of DPW team members working during Memorial Day weekend. Motion made by Rothenberger and supported by Guiles to approve the recommendations to update the Personnel Manual. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, and Vanderstelt. No: none. Motion carried. Rothenberger also reported on DPW team member uniform procedures. He stated no changes were made but wanted to verify the procedure.

- d. Vanderstelt reported on a special event at Pomona Park earlier this summer regarding boat rides for children with cancer. He also reported on current DPW projects, resident who kindly picks up trash daily, equipment, infrastructure projects, etc.
8. Full-time DPW Team Member Vacancy and Recommendation – Rothenberger stated there was a Personnel Committee Meeting on August 1 at which the committee voted to recommend offering the full-time permanent DPW team member position to Gary Goerbig. Goerbig is the current seasonal DPW team member. Goerbig’s probationary period in this new position will be 30 days and will begin on the first day of acceptance of the position which is potentially August 22. Rothenberger stated the probationary period is shortened because Goerbig has been working as a seasonal DPW team member since May of this year. Rothenberger also stated that the Personnel Committee recommends that the potentially vacant seasonal DPW team member position shall not be filled this year because the duration of employment would be limited. Motion made by Rothenberger and supported by Guiles to offer vacant DPW team member position to Gary Goerbig and to not hire replacement season worker this year. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, and Vanderstelt. No: none. Motion carried.
 9. Boat Mooring Ordinance – Haack presented a boat mooring ordinance regarding prohibiting watercraft to moor on the Village owned riparian lands. Haack stated this ordinance will be effective upon date of publishing which is likely sometime later this week if council approves. Motion made by Rothenberger and supported by Guiles to approve the boat mooring ordinance as presented. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, and Vanderstelt. No: none. Motion carried.
 10. Circle Drive Resurfacing – Motion made by Rothenberger and supported by Vanderstelt to accept the bid from Asphalt Paving, Inc. in the amount of \$54,800.00 to resurface Circle Drive with Local Street Funds. Roll call vote –

Yes: Guiles, LeFaive, Rothenberger, and Vanderstelt. No: none. Motion carried.

11. Basketball Court Resurfacing - Motion made by Rothenberger and supported by Guiles to accept the bid from Asphalt Paving, Inc. in the amount of \$12,440.00 to resurface and enlarge the basketball court that was damaged during Old Fashioned Days Roll call vote – Yes: Guiles, LeFaive, Rothenberger, and Vanderstelt. No: none. Motion carried.
12. Snowplow Purchase - Motion made by Rothenberger and supported by Guiles to accept the bid from Truck and Trailer in the amount of \$9,649.00 to purchase Boss Plow components. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, and Vanderstelt. No: none. Motion carried.
13. New Sidewalk on Third Street from Beech Street to Oak Street – Motion made by Rothenberger and supported by Guiles to instruct DPW Supervisor to give hard deadline date of August 31 to entities who have not yet responded but who have received request to quote on project and to accept quote from Chavez Concrete in the amount of \$22,700 unless another quote is received by August 31 that is greater than a five percent margin lower or \$1,100 lower than the quote received by Chavez Concrete with the funding from the Major Street Fund. If quote(s) comes in lower than the stated threshold then the lowest quote will be accepted. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, and Vanderstelt. No: none. Motion carried.
14. Electricity for Shelter by Boat Launch – Motion made by Rothenberger and supported by LeFaive to accept quote from Tandem Electric in the amount of \$2,595.00 for electrical work needed for boat launch shelter. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, and Vanderstelt. No: none. Motion carried.
15. Equipment Quotes for Ditch Maintenance – Motion made by Rothenberger and supported by Guiles to accept quote from Grand Equipment in the amount of \$2,650 for a weeklong rental of needed equipment for ditch maintenance. Roll call vote – Yes: Guiles, LeFaive, Rothenberger, and Vanderstelt. No: none. Motion carried.
16. Public Comment – No public was present.
17. Adjournment – Vanderstelt adjourned the meeting at 6:58 p.m.

Respectfully submitted by
Amy Haack, Clerk