



**VILLAGE OF FRUITPORT
PERSONNEL COMMITTEE MEETING MINUTES
JULY 28, 2023**

1. Call to Order – Chairperson Rothenberger called the meeting to order at 12:40 p.m.
2. Attendance – Personnel Committee Members present: Carl Rothenberger, Personnel Committee Chairperson and Roger Vanderstelt, Village President. Amy Haack, Village Clerk, was present at the request of Personnel Committee to offer input into the selection process.
3. Approve the agenda for the July 28th Meeting – Rothenberger motioned to approve the agenda and Vanderstelt supported. Motion carried.
4. Interviews for DPW Supervisor Position – one candidate withdrew himself from the interview process on the morning prior to the meeting.
 - a. 12:45 pm Candidate Interview
 - b. 1:30 pm Candidate Interview
 - c. 2:15pm Candidate Interview
 - d. 3:15 pm Candidate Interview
5. Candidate Discussion – Rothenberger, Vanderstelt, and Haack discussed the qualifications of each candidate based on their experience, interview, and other relevant information. Rothenberger motioned and Vanderstelt supported to offer the full-time permanent DPW Supervisor position to Jacob Griffis who is the current Village Interim DPW Supervisor. Jacob will be offered the position at an hourly wage of \$21.00 and after successful completion of the 120-day probation period that hourly wage will increase to \$22.00. Jacob’s 120-day probation period was stated to begin on June 20 when he was offered and accepted the interim DPW supervisor position- Motion carried.

6. Public Comments – no public was present.

7. Adjournment – the meeting adjourned at 5:00 p.m.