

VILLAGE OF FRUITPORT  
PLANNING COMMISSION  
MEETING MINUTES  
July 13, 2023

A regular meeting of the Fruitport Village Planning Commission was called to order on Thursday, July 13, 2023 at 6:00 PM at Fruitport Township Hall, 6543 Airline Rd.

**Present:** Commissioners Sam Ajwah, Jen Cross, Kathy Freberg, Chris LeFaive, Matt

Kotecki Others Present: Roger Vanderstelt, Village President and a public member

**Absent:** None

**Approval of Minutes:** Commissioner Kotecki made a motion to approve the minutes of the June 6, 2023 regular meeting. The motion was supported by Commissioner Freberg and carried unanimously.

**Approval of Agenda:** Commissioner Kotecki made a motion to approve the agenda for the July 13, 2023 meeting. The motion was supported by Commissioner Freberg and carried unanimously.

**Public Comment Agenda Items:** None

**Correspondence, Reports, & Communication:**

**Beautification, All -**

- Village Inn Green space Project: Michigan Dirt Works is preparing to start the green space project on Third Ave (and Now Oak St.) in front of Village Inn. The Village Council approved the Oak St. portion of the project as well and is in the process of approving and awarding the survey work to one of the three suppliers that provided estimates. Once the survey is complete and verified by MDOT for entry, set-back, and curb radius, the project can proceed. Norm (Norm's Ice Cream) decided to erect a new sign in preparation for the move of the old sign off the street and out of public right away. Quote being obtained for shrubs and trees to complete project. Rob (MI Dirtworks) is getting details.

-Wayfinding signage is still of interest in pursuing.

-Mural Project: Mural project was presented to the Council and it, the Council, sent back a concept for consideration and a directive to put the project out for bidding. Commissioner Freberg will reach out to the city of Charlevoix to solicit information about their Mural project. Commissioner Kotecki will also reach out to the city of Muskegon to solicit information and get

contact information for other artists who might be interested in bidding on this project.

-Lighting Project: Travis Nadeau (Tandem Electric) and Andrew Holwerda (Crites Tidey & Associates) joined the meeting via zoom and walked the Commission members through the different lighting concepts, styles, capabilities, and options to consider. Pricing details were not discussed as quotes have to be prepared once they are evaluated by the different tiers, however, The Commission narrowed down their selections (taking into consideration the look and style that fits its vision for this project and the Village in general as well as costs) and directed both suppliers to provide estimates and concepts to be considered in the next days and weeks.

**Pending Business:** None.

**New Business:** None

**Public Comment, General:** Announcements -

- Roger VanderStelt gave the Planning Commission and attendees an update on the following:
- Banners for lighting poles with the Village Logo have been ordered to try out.
  - Norm's (Norm's Icecream) decision on erecting a new sign and his generous contribution of \$3,500 towards the green space project.
  - Council in the process of evaluating and awarding the survey contract to one of the three suppliers that provided estimates.
  - Bridge Street is open.
  - Steel roofing project on Band shell has been completed.
  - Drainage project potentially will be worked on next week.
  - 7<sup>th</sup> & Peach project is still being worked on.

**Items for Review or Action:**

- Confirm Next Commission Meeting for **August 8, 2023 @ 6PM**
- Acting Secretary to submit approved Meeting Minutes and Agenda to Village Clerk for public posting.

Meeting adjourned at 7:32 PM. Motion made by Commissioner Cross supported by Commissioner Kotecki. Carried unanimously.

Prepared by Acting Secretary: Sam Ajwah