

VILLAGE OF FRUITPORT
DRAFT - PLANNING COMMISSION MEETING
MINUTES

Tuesday, May 9, 2023

A regular meeting of the Fruitport Village Planning Commission was called to order on Tuesday, May 9, 2023 at 6:00 PM at Fruitport Township Hall, 6543 Airline Rd.

Present: Commissioners Sam Ajwah, Jen Cross, Jeff Guiles, & Kathy Freberg, Matt Kotecki

Also Present: The Village Council President, Roger VanderStelt, and Council member Chris LaFeive.

Approval of Minutes: Commissioner Guiles moved to approve the minutes of the April 11, 2023 regular meeting. The motion was supported by Commissioner Kotecki and carried unanimously.

Approval of Agenda: Commissioner Guiles moved to approve the agenda for the May 9, 2023 meeting. The motion was supported by Commissioner Kotecki and carried unanimously.

Public Comment - Agenda Items: The Village Council's President, Roger VanderStelt, mentioned that a 3-way stop will be in place at the intersection of N. Fruitport Rd and 3rd on June 5th. He also indicated that Bridge Street will be close on the 6th for preplanned repairs.

Correspondence, Reports, & Communication:

1. **Beautification, All** – Reports and discussion with Village President, Roger Vanderstelt regarding updates on various projects:
 - Flower pots will be placed in their designated locations once the Old Fashioned Days festival is over. DPW will be pouring concrete pads in some locations to set the pots on top to help with edging around them.
 - Village Inn green space project will also take place sometime following the Old Fashioned Day festival to avoid any traffic conflicts on third ave.
 - Commissioner Kotecki presented a bid in the amount of \$4,160.05 to illuminate the village's signs by solar power. The decision was made by the Planning Commission to recommend the project and the bid was handed over to the Village Council's liaison, Jeff Guiles, to present to the Village's Council.
 - Commissioner Kotecki stated that he received some Mural Project concepts to forward to the Planning Commission for review. Commissioner Kotecki mentioned that the cost for the project will depend on the amount of work and final concept agreed upon that will result from soliciting the village's residents input, but could be estimated to be anywhere between \$6K and \$10K based on the size of the areas proposed at this time. The project has been recommended by the Planning Commission and the Council's liaison was asked again to present the recommendation to the Village's Council for approval and direction.
 - Commissioner Kotecki stated that Tandem Electric is in the process of preparing a proposal for replacing the lights and illuminating both sides of the bridge by Waypoint. Commissioner Ajwah recommended that the project to be broken into phases and for Tandem Electric to look into illuminating the bridge first as a start, and then look into additional lighting on 3rd ave. on both the south and the north ends of the bridge to be the next phase or phases. Commissioner Kotecki indicated that he will be reaching out to Tandem Electric to let them know of our

- request.
- Streetpole Flags – the Village Council’s Liaison was asked to follow up with the Council to inform the Planning Commission of status of the project.
 - Wayfinding Signage – Commissioner Cross presented to the Planning Commission some information she solicited from the city of Norton Shores regarding their Wayfinding signage and pricing. Commissioner Ajwah stated that he will be reaching out to Compass Design to seek their input and potentially concepts for the similar signage to be placed at different locations in the village.
2. Commissioner Guiles presented his resignation letter to the Planning Commission as the Village Council’s Liaison while continuing to serve on the Village Council. The Planning Commission thanked Commissioner Guiles for his service on both the Council and the Commission, and welcomed the news of the potential appointment of its ex-Commissioner, Chris LaFeive, back to the Commission as the new Village Council’s Liaison. The Village Council will finalize its decision and recommendation to appoint their Liaison in their month of May meeting.

Pending Business: None.

New Business: None

Public Comment: None

Items For Review or Action:

- Confirm Next Commission Meeting. Tuesday, June 6, 6:00PM, at Fruitport Twp Hall.
- Acting Secretary to send attendance sheet to Village Clerk.
- Acting Secretary to submit approved Meeting Minutes and Agenda to Village Clerk for public posting.

Meeting adjourned at 7:32 PM. Motion made by Commissioner Kotecki and supported by Commissioner Guiles. Carried unanimously.

Prepared by Acting Secretary: Sam Ajwah