



VILLAGE OF FRUITPORT COUNCIL MEETING AND BUDGET HEARING MINUTES MARCH 29, 2023

1. Call to Order – Carl Rothenberger, called the meeting to order at 6:00 p.m.
2. Pledge
3. Prayer
4. Council Present: Carl Rothenberger; Bill Overkamp; Chris LeFaive; and Jeff Guiles. Absent
Excused: Roger Vanderstelt, President.
Staff present: Ann LaCroix, Treasurer; and Amy Haack, Clerk.
Public present: No public was present.
5. Approval of March 29th Consent Agenda – The consent agenda includes the March 29 Council Meeting Agenda, the February 20th Council Meeting Minutes, and the Payment of Bills. Motion made by Guiles and supported by Overkamp to approve the consent agenda. Roll call vote – Yes: Guiles, LeFaive, Overkamp, and Rothenberger. No: none. Motion carried.
6. Public Comment – No public was present.
7. Report from Clerk – Haack reported on the progress of the request for proposals (RFP) for design of a new Village of Fruitport website. Haack also reported on Harbor Transit trolley service, a transit study being coordinated by the West Michigan Shoreline Regional Development Commission, park rentals, phone calls, boat launch, Muskegon County Senior Millage funds received, etc.
8. Reports from Officers –
 - a. Overkamp reported on the progress of the library board researching and visiting locations to either build or renovate existing buildings for a new library.
 - b. Guiles reported on the progress of scheduling repairs. Guiles will contact DPW supervisor directly about sidewalk repairs, etc.
 - c. Rothenberger reported that all staff are performing well.
9. Garbage Service –
 - a. Ordinance Update - Haack stated an amendment to the garbage ordinance was needed based on the existing ordinance language being out of date and due to the new billing process being proposed. Haack went over the proposed amendments section by section comparing the existing ordinance language to the proposed ordinance language. Motion made by Rothenberger and supported by Guiles to approve the ordinance amendment and the required posting of the amendment. Roll call vote – Yes: Guiles, LeFaive, Overkamp, and Rothenberger. No: none. Motion carried.
 - b. Contract - Garbage Contract– Haack explained details of the proposed garbage contract with Republic Waste Services. Motion made by Rothenberger and supported by Guiles to approve the president to sign the garbage contract with Republic Waste Services upon its effective date pending outcome of public feedback regarding the posting of the

ordinance. Roll call vote – Yes: Guiles, LeFaive, Overkamp, and Rothenberger. No: none. Motion carried.

- c. Garbage Letter to Residents – Haack reported on the details of a letter written to residents regarding the new garbage contract with Republic Waste Services. Council members thought the letter was well written and included necessary details. Haack also reported on the timeline of the letter being sent to residents which will happen in mid-April.
10. Employee Training Reimbursement – Haack presented an Employee Training Reimbursement Agreement requested by the Personnel Committee to recover some costs for employee training over \$500.00 if the employee departs from the Village within a year of the training. Motion made by Rothenberger and supported by Guiles to approve the Employee Training Reimbursement Agreement as presented and discussed. Roll call vote – Yes: Guiles, LeFaive, Overkamp, and Rothenberger. No: none. Motion carried.
11. CDL License for DPW Employee – Rothenberger went over costs for DPW employee to receive training for CDL license. Motion made by Rothenberger and supported by Guiles to approve the training for employee to obtain CDL license in an amount not to exceed \$4,000.00. Roll call vote – Yes: Guiles, LeFaive, Overkamp, and Rothenberger. No: none. Motion carried.
12. Close Council Meeting – Motion made by Rothenberger and supported by Guiles to close the Council Meeting. With a unanimous vote the motion carried.
13. Open Budget Hearing – Motion made by Rothenberger and supported by Guiles to open the Budget Hearing. With a unanimous vote the motion passed.
14. Budget Hearing – Rothenberger asked if anyone had any questions relating to the 2023-2024 Budget. No questions or comments were made.
15. Close Budget Hearing - Motion made by Rothenberger and supported by Guiles to close the Budget Hearing. With a unanimous vote the motion carried.
16. Open Council Meeting - Motion made by Rothenberger and supported by Guiles to open the Council Meeting. With a unanimous vote the motion carried.
17. 2023-2024 Budget Adoption – Motion made by Rothenberger and supported by Guiles to approve the budget as presented by Treasurer LaCroix. Roll call vote – Yes: Guiles, LeFaive, Overkamp, and Rothenberger. No: none. Motion carried.
Budget resolution offered by Rothenberger and supported by Guiles. Roll call vote – Yes: Guiles, LeFaive, Overkamp, and Rothenberger.
18. Barrier Free Sidewalk by Bandshell – Haack reported on background and progress of this project and presented quotes received from contractors to do the needed work. Haack also mentioned that Callen Engineering is doing the engineering work for this project. Motion made Overkamp to accept bid from R.A. Holmes for the sidewalk portion of the work. Overkamp withdrew his motion after it received no support. Motion made by Guiles and supported by Rothenberger to accept the bid from West Michigan Dirt Works in the amount of \$11,967.19 for the sidewalk portion of the project and to accept a bid from Sun Down Sheet Metal for the handrail portion of the project in the amount of \$8,875.00. Roll call vote – Yes: Guiles, LeFaive, Overkamp, and Rothenberger. No: none. Motion carried.
19. Bandshell New Steel Roof – Haack reported on this project that Vanderstelt (absent) has been coordinating. Motion made by Rothenberger and supported by Guiles to accept the lowest bid

from Sherriff Goslin in the amount of \$18,467.00. Roll call vote – Yes: Guiles, LeFaive, Overkamp, and Rothenberger. No: none. Motion carried.

20. Updated Quote for 7th and Peach Project– Haack reported that there is an increase in pricing on several items in the past quote received from Tiles Excavating on this project that Vanderstelt (absent) has been coordinating. The quote from Tiles is now \$119,247.74 which is an increase of \$13,656.46 from their past quote of \$105,591.28. Motion made by Rothenberger and supported by Guiles to accept the new quote from Tiles Excavating in the amount of \$119,247.74. Roll call vote – Yes: Guiles, LeFaive, Overkamp, and Rothenberger. No: none. Motion carried.
21. Old Playground Fence – Council discussed necessity of the fence around the former playground area which is now the volleyball court area. It was unanimously agreed that the fence is necessary and important to remain to help to keep the ball in the playing area for users of the volleyball court. It was also discussed that a professional grade volleyball net be obtained and the court area should be well maintained and looked at for upgrades such as number of courts, weeding and leveling of sand, possibly more sand, etc.
22. Public Comment – None.
23. Adjournment – Motion made by Rothenberger and supported by LeFaive to adjourn the meeting at 7:22 p.m. With a unanimous vote the motion carried.

Respectfully submitted,

Amy Haack, Clerk

BUDGET RESOLUTION:

It is hereby resolved that the budget presented and discussed on March 29th, 2023, at a meeting of the Fruitport Village Council, be adopted as the official budget and financial guide for the General Fund, Major Street Fund, Local Street Fund, and Debt Service Fund for the fiscal year beginning April 1, 2023 and ending March 31, 2024. FURTHER: This resolution, when adopted, shall become an Appropriation Authorization whereby the Village Council shall take the necessary steps to receive and raise funds required to pay the financial obligations of the Village of Fruitport as spelled out in the aforementioned budget. Further: This resolution, when adopted, shall be the authorization for the Treasurer to spread against the assessment rolls of the Village of Fruitport, a levy of 7.000 mills for general operating funds, to be collected in the normal manner of collecting taxes. Said taxes shall become part of funds appropriated by this Council to help pay the financial obligations of the Village of Fruitport for the fiscal year 2023/2024. FURTHER: This resolution shall declare Ann LaCroix as the Chief Financial Officer of the Village of Fruitport for the fiscal year 2023/2024. As such, she shall be charged with the responsibility of overseeing the budget to maintain control of both expenditures and appropriations and to make the necessary recommendations to avoid deficits.

Support Resolution Yes CR

Motion made by C. Rothenberger that the Treasurer be authorized to transfer funds as necessary to pay garbage bills, utility bills, Fuelman bills, insurance bills, wages, FICA, Federal withholding, State withholding, other bills that would result in late fees, when due, plus the purchase of postage stamps, office supplies, and extra costs for mailing correspondence.

Seconded by Jeff (Roll call)