



VILLAGE OF FRUITPORT BUDGET COUNCIL MEETING MINUTES MARCH 29, 2023

1. Call to Order – Rothenberger called the meeting to order at 5:00 p.m.
2. Council Present: Bill Overkamp; Chris LeFaive; Rothenberger; and Jeff Guiles. Absent: Vanderstelt (excused).
Staff present: Ann LaCroix, Treasurer; and Amy Haack, Clerk.
Others in attendance: None.
3. Approval of March 29 Budget Council Meeting Agenda – Motion made by Guiles and supported by Overkamp to approve the agenda. With a unanimous vote the motion carried.
4. Approve the Minutes of the March 6 Budget Meeting – Motion made by Guiles and supported by Overkamp to approve the minutes. With a unanimous vote the motion carried.
5. Public Comment – No public was present.
6. Personnel Committee Recommendations – Rothenberger, Chairperson of the Personnel Committee, recommended wage increases for all staff and reported on specifics for each staff member. Rothenberg made a recommendation to increase the Village match to employee contributions to the 457 Employee Program from four percent matching to five percent matching. Rothenberger recommended the Village begin a Flexible Spending Account (FSA) for all full-time employees. Rothenberger made a recommendation to add Presidents Day (observed annually on the third Monday in February) as a paid holiday for staff. Holiday to be prorated for part-time employees. Since Village Council typically meets on the third Monday of every month, it was further added to the recommendation to allow the Clerk and Treasurer (if necessary due to attendance and preparation for Council meeting) to utilize leave time for holiday by adding an additional 8 hours for full-time staff and prorated for part-time staff to annual paid time off. Rothenberger made a recommendation to attempt to hire a boat launch attendant for a minimum of 32 hours per week during the 2023 boating season. If approved, Vanderstelt will contact last year's boat launch attendant regarding rehire. Rothenberger made a recommendation to hire a seasonal DPW employee for a minimum of 32 hours and maximum of 40 hours per week. Rothenberger made a recommendation to begin monetary compensation to the Village Zoning Administrator in the amount of \$1,000 annually to be paid in arrears. This is due to Michigan Township Services no longer performing zoning administrator duties for municipalities. Rothenberger made a motion to approve all of the Personnel Committee recommendations. Overkamp supported the motion. Roll call vote – Yes: Guiles, LeFaive, Overkamp, and Rothenberger. No: none. Motion carried.
7. 2022-2023 Budget Amendments – Treasurer LaCroix reported budget amendments for the 2022-2023 Budget. Discussion ensued. A motion was made by Guiles to approve the budget amendments as presented. The motion was supported by LeFaive. Roll call vote – Yes: Guiles, LeFaive, Overkamp, and Rothenberger. No: none. Motion carried.
8. 2023-2024 Budget – Treasurer LaCroix went over the proposed 2023-2024 budget that will be presented for approval during the Budget Hearing to follow this meeting.

9. Public Comment – None.
10. Adjournment – The meeting adjourned at 5:45 p.m.

Respectfully submitted,

Amy Haack, Clerk