



VILLAGE OF FRUITPORT COUNCIL MEETING MINUTES JANUARY 16, 2023

1. Call to Order – President Roger Vanderstelt called the meeting to order at 6:00 p.m.
2. Pledge
3. Prayer
4. Roll Call – Present: Roger Vanderstelt, Carl Rothenberger, Bill Overkamp, Chris LeFaive. Absent: Jeff Guiles (unexcused)
5. Approval of January 16, 2023 Meeting Agenda – It was requested by Vanderstelt to add as agenda item #11 an Appointment to the Planning Commission. Motion made by Overkamp and supported by Rothenberger to approve the agenda with the added item. With a unanimous vote the motion carried.
6. Approval of the December 19th Council Meeting Minutes – Motion made by Rothenberger to approve the December 19th Council meeting minutes and supported by Overkamp. With a unanimous vote the motion carried.
7. Public Comment – None
8. Report from Clerk – Haack reported on receiving a letter from 5/3rd Bank announcing the closing of their bank branch located on Third Avenue in the Village. The closing date is March 30, 2023. Haack gave progress update of the Quit Claim Governmental Transfer Deed regarding a foreclosed property located on Oak Avenue. Haack obtained agreement from council to schedule a budget meeting for February 20, 2023 at 5:00 p.m. to take place immediately before the council meeting the same night at 6:00 p.m. Haack stated a meeting will take place with Republic Waste Hauling Service on January 17th. Vanderstelt, Haack, and Treasurer LaCroix will be attendance. Haack reported on a meeting that took place in December regarding traffic issues at 3rd Avenue/Apple Drive/Fruitport Road with Haack, Vanderstelt, Ottawa County Road Commission and Spring Lake Township representatives.
9. Reports from Officers –
 - a. Rothenberger informed council that a Personnel Committee Meeting took place on January 12, 2023. Five candidates were offered interviews for the vacant DPW position. Three candidates were interviewed because of two no shows. After completion of the last interview who was a no show, it was a unanimous decision by the interview panel (Rothenberger, Vanderstelt, and DPW Supervisor Clish) to select and offer the position to Jacob Griffis. The pay rate is \$17.00hr and after completion of the 120-day probationary period, his pay rate would increase to \$17.75hr and then would be reviewed on an annual basis. His start date is January 30, 2023.
 - b. Overkamp reported on Fruitport District Library Board topics including the value of the existing library building to the Library Board.
 - c. LeFaive reported on Planning Commission activities (flowerpots for 3rd Street, banners, mural idea, etc.) as he is an immediate past member of the Planning Commission.

- d. Vanderstelt reported on the repairs being done to the Village's front end loader truck. He also reported that Callen Engineering secured all permits needed for Pomona Park drain projects. All permits have also been acquired for 7th and Peach drain projects, but still waiting on materials for project.
10. Oath of Office – New council member, LeFaive took the Oath of Office administered by Haack.
11. Planning Commission Appointment – Motion made by Vanderstelt and supported by Rothenberger to appoint Kathy Freberg to the open seat on the Planning Commission effective immediately. Roll call vote – Yes: Vanderstelt, Overkamp, Rothenberger, LeFaive. No: none. Motion carried.
12. Re-appoint Fruitport District Library Appointees – Motion made by Rothenberger and supported by Overkamp to re-appoint Ruth Woodward and Laura Oldt to the Fruitport District Library Board for a two-year term beginning January 1, 2023 and to expire December 31, 2024. Roll call vote – Yes: Vanderstelt, Overkamp, Rothenberger, LeFaive. No: none.
13. Establish a Zoning Permit Application Fee – Vanderstelt requested council to establish zoning permit application fees as follows: \$25.00 for building additions, remodels, decks, accessory buildings, and other small projects; \$50.00 for new residential buildings; \$100.00 for new commercial buildings. Motion made by Rothenberger and supported by Overkamp. Roll call vote – Yes: Vanderstelt, Overkamp, Rothenberger, LeFaive. No: none. Motion carried.
14. Playground – Vanderstelt presented a quote from West Michigan DirtWorks regarding leveling out the southwest corner of the new playground border. After some discussion, it was decided to get additional quotes or instruct the Village DPW staff to do the work on the border. Vanderstelt will report back on this at next council meeting.
15. Public Comment – None.
16. Warrants – Motion made by Rothenberger and seconded by Overkamp to approve the payment of the warrants. Roll call vote – Yes: Vanderstelt, Overkamp, Rothenberger, LeFaive. No: none. Motion carried. Haack asked if the name of this agenda item can be changed to Unpaid Bills or Bills Due. It was agreed to change the name of the Warrants starting with the next council meeting agenda.
17. Adjournment – Motion made by LeFaive and supported by Overkamp to adjourn the meeting at 7:40 p.m. With a unanimous vote the motion carried.